

SMART Goals Rubric

Specific	Measurable	Attainable	Relevant	Timebound
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Specific goals are clear and the objective is identifiable.	Measurable goals can be qualified in terms of amounts.	Attainable goals can be achieved or reached (they are realistic).	Relevancy applies to appropriateness and connection to other life plans.	Timebound goals have a set timeframe to be completed in.
Key Questions:	Key Questions:	Key Questions:	Key Questions:	Key Question:
1) What will you accomplish?2) What actions do you need to take?	1) How will you know if the goal is successfully completed?	1) Do you have the necessary skills or will you need help? 2) What recourses are at your disposal?	1) How does the goal connect to something bigger?	1) By which time or date will the goal be completed?